



NORWOOD CITY SCHOOL DISTRICT REQUEST FOR INTRADISTRICT ENROLLMENT

For Office use only
Data Received _____
Time _____

Date: _____

To: Neighborhood School Principal

From: _____
Name

Address

Phone

Name of Student (s): _____

Grade (s): _____

Current Neighborhood School: _____

Requested School: _____

Reason for request:

I understand that getting my child to and from school safely is my responsibility. I understand that if there are attendance problems or if class sizes change dramatically, the school district reserves the right to re-examine its decision. I also understand that having one child enrolled in a neighborhood school does not guarantee enrollment of other children in the future.

Signature

Date

Disposition by Receiving Building Principal:

Approved

Denied

Response Sent: _____
Date

Building Principal

Over for
District Policy

Form needs to be submitted one week prior to the start of school.



NORWOOD CITY SCHOOL DISTRICT REQUEST FOR INTRADISTRICT ENROLLMENT

File: JECBD

INTRADISTRICT OPEN ENROLLMENT

Norwood Elementary Schools are divided into four attendance areas. Children will be assigned to a school in the attendance area in which they live. Special education students may be assigned to schools where the special education is located. Children may attend school outside of their attendance area if the following procedures and requirements are satisfied.

1. A parent or legal guardian wishing to initiate a change of school assignment to a school outside of the student's attendance area must make a written request to the principal of the school the student desires to attend.
2. No student shall be admitted to an alternative school if admission to that school would cause enrollment to exceed District capacity limits by grade level, or would adversely affect the racial balance in any school.
3. No student attending a school in their assigned attendance area shall be displaced from that school as a result of this policy.
4. All students must meet the school residency requirements set forth in Ohio Revised Code 3313.64.
5. No student shall be entitled to transportation under this provision unless such student can be picked up and dropped off at a regular school bus stop designated in the Board's transportation policy.

File: JECBD-R

INTRADISTRICT OPEN ENROLLMENT

1. No class, at the beginning of the school year, with 14 or more students in grades K- 6 will be open for intradistrict enrollment.
2. If class sizes are less than 14 in grades K-6 the first week of school, parents requesting an alternative school assignment will be contacted prior to the first Friday of the school year.
3. Parents may, at that time, choose to enroll their student in the school of their choice. Students in their "home" elementary districts may attend classes regardless of class size.
4. Students who participate in the intradistrict program for a year at their nonresident school shall be considered "home" students the following year.
5. A parent may make a request for intradistrict enrollment only once during any given year.

(Approval date: June 15, 2000)
[Revision date: April 18, 2002]
[Revision date: August 14, 2003]
[Revision date: May 19, 2004]
[Revision date: February 17, 2005]