



**NORWOOD BOARD OF EDUCATION AGENDA
JUNE 16, 2011**

The Norwood Board of Education will meet in Regular Session on Thursday, June 16, 2011 at 6:00 P.M. The meeting will be held in the Board of Education Meeting Room, 2132 Williams Avenue, Norwood, OH 45212

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. ADOPTION OF AGENDA

V. APPROVAL OF MINUTES

Committee Meeting – May 10, 2011

Regular Meeting – May 19, 2011

VI. EDUCATION COMMITTEE – SARAH HORSLEY

A. Approval of the Following Handbooks for the 2011 – 2012 School Year:

- Norwood High School Handbook
- Norwood Middle School Handbook
- Elementary Schools Handbook
- Athletic Coaches Handbook
- Student-Athlete & Parent Handbook

B. Approval of Hamilton County DD Services Addendum to Annual Operating Agreement 2011-2012 School Year Exhibit 1

C. Approval of TriHealth Sports Medicine Service Agreement 2011 – 2012 School Year Exhibit 2

D. Approval of Following Food Service Job Descriptions Exhibit 3

- Kitchen Account Manager
- Kitchen Coordinator FS
- Kitchen Porter FS



- Cook FS
- Store Room Clerk / Transportation FS
- Unit Manager I FS
- Unit Manager II FS
- Service Attendant I FS
- Service Attendant II FS

E. Approval of Student Data Secretary Job Description Exhibit 4

F. Norwood City Schools Food Service Guidelines, Bylaws & Policy Exhibit 5

G. Approval of Increase in Lunch Prices Beginning 2011 – 2012 School Year

Type A Lunch

Elementary Lunch	\$2.00
MS & HS Lunch	\$2.50

H. Approval of LISW – Contract for Joann Payne 2011 – 2012 School Year Exhibit 6

I. Approval of Pace TV Contract for 2011 – 2012 School Year Exhibit 7

VII. PERSONNEL – SUPERINTENDENT RECOMMENDATIONS

A. RESIGNATIONS

Frank May – Resignation for Retirement – HS Social Studies – Effective 5/31/2011

Melissa McDonald – Resignation – Williams Elementary Title I – Effective – 6/2/2011

Sandra Summerfield – Resignation – Norwood View Elementary Teacher – Effective 6/2/2011

Rick Robisch – Resignation – Varsity Wrestling Coach – Effective 5/25/2011

Theresa Backscheider – Resignation for Disability Retirement – Effective 7/1/2011

B. EMPLOYMENT

All new employments to the Norwood City School District staff, other than student workers, are made conditionally, subject to possession of a valid and appropriate teaching certificate/license as required by Section 3319.30 of the Ohio Revised Code, and to the applicant passing a criminal records check in accordance with Ohio Revised Code 3319.311.

Any person conditionally hired who fails to produce a valid and appropriate teaching certificate/license or who fails to pass a criminal background check shall be released from employment.



1. Teacher Contracts 2011 – 2012 School Year

Personnel of 1st One-Year Contract

Keely Dorsman – Norwood HS Intervention Specialist – MA Step 2

Jenni Meier – Williams Physical Education Teacher – BA Step 2

Michelle Marlow – Norwood HS Science Teacher – MA Step 1

2. Resolution to Hire Non-Certified Coaches / Advisors , 2010 – 2011 School Year*

WHEREAS, the Norwood City Schools have offered the position of Coach/ Advisor to all certified employees in the district and advertised for any certified person not employed in the district; and

WHEREAS, no one qualified to fill the position has accepted the position. The Norwood City Schools have offered the position to coach/advisor who meets the qualifications to direct a pupil activity program under Ohio Revised Code 3313.53 and 3319.11

3. Supplemental Contracts 2011 – 2012 School Year

Girls Basketball

Reserve Girls Basketball Mike Moyers*

Wrestling

7th & 8th Grade Coach John Stacy

4. Summer School Staff – Summer 2011

Christy Pitman	Katherine Dykes
Lisa Cassidy	Lindsey McSwain
Stacia Thornton	Preston Clark
Jen Gerike	Jill Martin
Aurelia Franklin –Burkett	KDG Camp Aide

5. Summer School Extended Service 2011

Jonathan Harvey – Bobbie B. Fairfax – Student Assistant Aide – Step 1 – 3 Hrs/ Day
July 12, 2011 – August 11, 2011



Cincinnati Hills Christian Academy / Armleder School (downtown)
Mercy Montessori Center
Miami Valley Christian Academy
Nativity School
Springer School
St. Cecilia School
St. Clement School
St. Francis Seraph School
St. Mary School
St. Nicholas Academy / Our Lady of Sacred Heart
Summit Academy School

B. Approval of Use of Facilities:

Exhibit 8

1. Ohio Valley Football Officials Association - Mon. & Wed. – July 25 – August 24, 2011 (evenings)– New Football Officials Training – High School Classroom – Level I
2. Southwest Ohio Valley Football Officials Association – Mon. August 15, 22, 29, Sept. 12, 19, 26 & Oct. 3, 2011 (evenings) – Football Officials Meetings – HS Mini- Auditorium and /or classroom – Level I
3. Ohio Valley Basketball Officials Association – Wed. Oct 26, Mon. Nov 7, 14, 21, 28, 2011 & Jan 9, 2012 (evenings)– Norwood Middle School Auditorium and one classroom - Level I

IX. FINANCE REPORT COMMITTEE – KEN MIRACLE

SEE FINANCIAL STATEMENTS

- A. Approval of Financial Reports – May 2011
- B. Approval of Insurance Renewal – Dakin Insurance
- C. Approval of GAAP Services - Plattenburg
- D. Approval of Cash Balance Policy
- E. Approval of Purchase Orders over \$15,000

Tech Upgrade - \$29,995.94 – HP Probooks
(Title I Grant)

X. HEARING OF THE PUBLIC



- XI. BOARD ANNOUNCEMENTS**

- XII. SUPERINTENDENT'S REPORT**

- XIII. GREAT OAKS REPORT - SARAH HORSLEY**

- XIV. NORWOOD RECREATION REPORT - CHERI SCOTT GERACI**

- XV. LEGISLATIVE REPORT – KEN MIRACLE**

- XVI. MEETING NOTIFICATION**

All meetings listed below are to be held in the Board of Education Meeting Room unless noted, 2132 Williams Ave., Norwood, OH 45212.

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| A. Committee Meeting | Tuesday, July 12, 2011 | 5:30 P.M. |
| B. Regular Board Meeting | Thursday, July 21, 2011 | 6:00 P.M. |

- XVII. ADJOURNMENT**