



Save the Day

as a Substitute in
Norwood City Schools



Frequently Asked Questions

See our full list of Frequently Asked Questions and Help Videos at www.SubSolutions.org

- **What does it cost to become a substitute?**
 - Background checks are generally \$55.
 - A Substitute Teaching license or Educational Aide permit from the Ohio Department of Education costs \$25 per year.
- **Do I need a teaching license or educational aide permit?**
 - A substitute teaching license is necessary to substitute teach.
 - Substitutes only working as sub aides/paraprofessionals need an Educational Aide permit.
- **Where can I get a background check?**
 - We recommend having background checks completed at HCESC (call 513-674-4200 for appt).
- **Can I use my previous background check?**
 - Yes, if it was completed during the previous 12 months and you have a printed copy of the results.
- **Will I be expected to work in multiple schools and districts?**
 - Substitutes choose which schools and districts to work in.
- **Will I be expected to work every day?**
 - Substitutes can work as often or as little as they choose.
- **Will I receive any training**
 - Yes, all substitutes attend an orientation session prior to starting work that will prepare you to work in our schools.

Norwood City Schools is hiring substitutes. We contract with Comprehensive Substitute Solutions for substitute hiring and employment. Submit an application at www.SubSolutions.org.



Substitute Opportunities

Teacher



Details

Teaching Substitutes: \$90



Minimum Requirements

Teaching Substitutes:
Bachelor's Degree in any field, Satisfactory Background Check



How to Apply

www.SubSolutions.org

