

Minutes of The Norwood City School District Board of Education Records Commission Meeting

Norwood View Elementary Library, 5328 Carthage Avenue, Nor. OH 45212 1/9/2018

RECORDS COMMISSION MEETING 1/9/18

The Norwood City School District Board of Education met for the annual Records Commission Meeting on Tuesday, January 9, 2018 in the Norwood View Elementary Library, 5328 Carthage Avenue, Norwood, Ohio at 5:56 P.M.

The audio proceedings of this meeting are recorded and kept on file at the Norwood City School District Board of Education Office.

CALL TO ORDER

ROLL CALL

Present: Members: Ms. Scott-Geraci, Mr. Faulkner,
Mr. Bryant, Mr. Atwood, Ms. Ballard
Others Present: Kathy Sabo, Ernest Strawser

RESOLUTION 11-18 APPROVAL OF RECORDS RETENTION SCHEDULE (FORM RC-2)

Mr. Bryant made a motion to approve the records retention schedule (form RC-2). Mr. Faulkner seconded the motion.

Motion carried with the following 5-0 vote:
Mr. Bryant – Yes, Mr. Faulkner – Yes, Mr. Atwood – Yes, Ms. Ballard – Yes, Ms. Scott-Geraci - Yes

RESOLUTION 12-18 ADJOURNMENT

Mr. Atwood made a motion to adjourn the records commission meeting. Ms. Ballard seconded the motion.

Motion carried with the following 5-0 vote:
Mr. Atwood – Yes, Ms. Ballard – Yes, Mr. Bryant – Yes, Mr. Faulkner – Yes, Ms. Scott-Geraci - Yes

The meeting was adjourned at 5:58 P.M.

Ernest Strawser, Treasurer

Cheri Scott-Geraci, President